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## ISTA-RETIRED ELECTION GUIDELINES

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Below are the two-year term election guidelines for the 2022 and 2023 ISTA Representative Assembly (RA) retired delegates and alternates and NEA RA retired delegates and alternates. For 2022, the ISTA RA will be held April 2022 (date to be determined), and the NEA RA will be held in Dallas, Texas from July 2 - 6. The 2023 NEA RA will be held in Orlando, Florida, from July 2 - 6. These procedures have been developed by the ISTA-Retired Executive Committee and approved by the ISTA-Retired District Council.

The guidelines are as follows:

### NOMINATION RULES

1. There will be a period of open nominations of candidates for ISTA RA retired delegates and NEA RA retired delegates (terms stated above and below).
2. Only ISTA-Retired members who have retired from their education positions are eligible to participate in the nomination and election of the open positions listed above.
3. The **Retired Petition for Nominations** and the **Election Procedures for 2022 and 2023 terms** will be printed in the fall *Advocate* and delivered to retired members' mailboxes. The election procedures will also be printed in the retired newsletter, *The Chalkboard*, and posted on the ISTA website.
4. Nomination petition forms printed in the fall *Advocate* may be cut out or copied from the *Advocate*. The form must be signed by the nominee. ISTA will verify your membership ID number. Nominees may list three qualifications and any such statements must be six words.
5. The petition of nomination must be returned to the Office of ISTA-Retired, Attn: ISTA-Retired Candidate Nomination, 150 W. Market St., Suite 900, Indianapolis, IN, 46204-2875, and must be postmarked on or before midnight, **November 10, 2021**, or **hand-delivered no later than November 10, 2021, 4:30 p.m. ET to the office of ISTA-Retired.**
6. Persons whose nominations are received by the Office of ISTA-Retired, as stipulated above, shall constitute the properly certified nominees.

### CAMPAIGN RULES

1. Following the close of the nominations on **November 10, 2021**, the names of all candidates and three listed qualifications will be printed in the winter *Advocate* along with the ballot and mailed to all ISTA-Retired members, who have retired.
2. The official mailing list of the eligible ISTA-Retired voters shall be made available upon request to any candidate to be used only for campaigning for the open seats for which they are running. The candidate requesting the lists are responsible for all costs in their campaign.
3. Campaign materials may contain references to the candidate's own ethnic heritage.
4. No dues money — local, district, state or national — may be used to promote the candidacy of an individual or groups of individuals running for office.

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## ELECTION RULES

1. The election for ISTA RA retired delegates and alternates, and the NEA RA retired delegates and alternates **shall be conducted between January 15, 2022, and February 25, 2022.** The election rules will also be posted on the ISTA website and included in the August/September and November/December ISTA-Retired newsletter, *The Chalkboard*.
2. Ballots will be included in the ISTA winter *Advocate* and mailed in or before February 2022 to all ISTA-Retired members whose membership forms have been processed by ISTA by December 2021.
3. The names will be placed on the ballot in the order determined by drawing from a common receptacle by the executive director or designee with appropriate witnesses.
4. Each ballot shall contain a list of the properly certificated candidates. No other information about candidates may be legally included on the ballot.
5. An eligible member may vote for up to thirty-two (32) ISTA RA retired delegate candidates and six (6) NEA RA retired delegate candidates. Those candidates, beyond the winning candidates, shall be ranked in order and serve as alternates. Any ballot on which more votes appear than the total allowed shall not be counted.
6. **Ballots must be returned in the official ballot envelope included in the winter *Advocate* marked ISTA-Retired Ballot. ISTA-RETIRED MEMBERS ARE REQUIRED TO PLACE THEIR NAME AND RETURN ADDRESS ON THE ENVELOPE TO MAKE MEMBERSHIP VERIFICATION POSSIBLE. IF NO NAME IS PLACED ON THE ENVELOPE CONTAINING THE BALLOT, IT WILL VIOLATE THE RULES AND NOT BE COUNTED.**
7. Only those official ballots meeting the rules, and which are postmarked on or before midnight February 25, 2022, shall be counted.
8. After verification of membership, the ballots shall be separated from the mailing envelopes, tabulated and certified by the designated counting agency.
9. The results of the election shall be determined by the above agency in the following manner:
  - All candidates for ISTA RA retired delegate and NEA RA retired delegate will be ranked in order (identified below), with two-year terms as follows:
    - ISTA RA retired delegate for the 2022 and 2023 meetings.
    - NEA RA retired delegate for the 2022 and 2023 meetings.
10. The certified ISTA RA retired and NEA RA retired representatives shall be notified of their rank order in writing as soon as possible after the results are known.
11. The ballots shall be impounded by ISTA for two (2) years.

## CHALLENGE RULES

1. Any challenge to these rules or any activity or result governed by them shall be submitted in writing to the Chairperson of the Elections Committee, in care of the Indiana State Teachers Association, 150 W. Market St., Suite 900, Indianapolis, IN 46204-2875, by March 14, 2022.
2. If necessary, the ISTA Elections Committee will meet as soon as possible after receiving such challenge to review and act upon any submitted challenges. Any Elections Committee member who is a candidate for a position involved in a challenge shall be ineligible to participate as an Elections Committee member in the pertinent deliberations.
3. The executive director or designee will notify the appropriate party of the action of the Elections Committee.